

POCT Committee Meeting Action List

Action No	Details	First Raised	To be completed by	Lead	Progress Update & Status	Completed
1	To investigate audit ID 'cheats'.			NH	Continue to do this each meeting (to go on Agenda)	NH July meeting
2	Investigate production of learning guide bulletin. To present at Clin Gov.			NH	NA under current circumstances – remove from actions - Workplace app for general updates	Closed to look at after MES
3	Presentation of iQC/EQA performance trends.			NH	Continue to do this each meeting (to go on Agenda)	NH on Agenda July 2020
4	Blood glucose monitoring to be included in induction training.			AG	Complete and live 01/04/2020 for all users.	NH April 2020
5	To restart discussions and plans with MAU to introduce a D-dimer POCT device.			NH	Re- stimulated to discuss again with MAU Oct-Nov 2020 – To close and await contact if still required.	Close 3/6/21

Author : Document : POCT Committee Meeting Action List	Date: Version:
Meeting : POCT Committee Meeting	Page 1 of 7

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6	Progress installation of TEG manager (IT solution/connectivity) for ITU and PAW TEG 6 analysers.	April 2019		Sandy Angell, Mark Hield,	Installed and live. NH, HM-O to add users to access list 01/10/20 NH.	Complete 3/6/21
7	Connectivity of urinalysis readers with an upgrade of devices. – To follow this up as COVID restrictions are starting to lift. New contact at BHR (Afsheen Khan)	Oct 2019	April 2022	NH	<p>Re-stimulated Oct 2020 with view to start post Nudge implementation and interface – Progress made one reader connected to network. Meeting on 7/6/21 re connectivity to poccelerator</p> <p>15/09/21 – first meter connected need to validate this before expanding to all meters. Data points and power sockets required at each location.</p> <p>18/1/2022- BBC connection next to be connected- ongoing delayed due to COVID work in progress</p> <p>17/05/22 – BBC meter in, DAU to follow this week and Mary ward post training this week. Community still to impliment.</p>	
8	Regularly monitor the requirement of ketone measurement on FPP meters across the trust. – NH to provide LM a list of wards, LM to indicate requirement.	July 2020	April 2022	NH, LM	<p>On going to do ahead of each POCT meeting.</p> <p>18/1/22- NH to send list to LM to review requirements for Ketones in areas.</p>	

Author : Document : POCT Committee Meeting Action List	Date: Version:
Meeting : POCT Committee Meeting	Page 2 of 7

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					17/05/2022 – NH still not liaised with LM regarding ketone use.	
9	Begin planning for procurement of new blood gas analysers and glucose/ketone meters for the trust.	July 2020	January 2021	NH, FM	Will be much later now – to remove from agenda until information available.	Removed from sept agenda
10	New IT connectivity for Radiometer BGA – To provide information to trust for costing, benefit, and solution in time for next year’s budget setting	April 2020	April 2021	NH, JH	POCcelerator has had funding approved for interfacing the NudgeBox for COVID testing. This software can provide a middle ware for all our current POCT analysers (1/10/2020 NH).	Completed December 2020
11	Communicate to ward leads the use of emergency ID in their departments	Jan 2020	Oct 2020 (next meeting)	NH	Distributed with minutes and invite to next meeting.	closed
12	Escalate, the high use areas of emergency patient ID in the FPP meters, to clinical governance – feedback at next meeting	June 2020	April 2022	NH/ LM	Not required – discussion with JH to escalate to ward managers/leads when audit is done quarterly. – Quarterly. One more audit as a comparison and findings to be escalated with JH support. 15/09/21- Audit complete identification of frequent users to be emailed along with ward managers. This to be highlighted to Toni Lynch	

Author : Document : POCT Committee Meeting Action List	Date: Version:
Meeting : POCT Committee Meeting	Page 3 of 7

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					<p>and Bernie Marden.</p> <p>18/1/22- NH to link with LM for targeted training of main areas of concern</p> <p>17/05/2022 – Re audit and review use of emergency numbers for next meeting. Highlight non-conformances to divisional lead to raise awareness in light of the paperless project and discuss the possible need to go onto the risk register.</p> <p>26/07/22 – Targeted training has not yet happened. NH to do another emergency number use audit. To complete and work ongoing.</p> <p>Oct 2022 – Further audit highlighted several areas still with high use of emergency numbers. Email worse areas specifically and a general email to other high use areas. To put findings on workplace, highlight on staff news.</p>	<p>NH & LM</p>

<p>Author : Document : POCT Committee Meeting Action List</p>	<p>Date: Version:</p>
<p>Meeting : POCT Committee Meeting</p>	<p>Page 4 of 7</p>

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13	Discuss and create more videos for the use of the Roche BGAs to support staff around the trust and make training more accessible.	Jan 2020	Oct 2020	NH, JH	There is a need for these staff keen to have these available. 15/09/21-Combine with NICU/BBC training – record training session can ask comms team for support with editing.	Closed to review with MES roll out
14	Committee members to put forward names for POCT champion in area.	Oct 2020		NH, KL	All committee group members to put forward names. – discuss next meeting	CLOSED- new action 18
15	Establish a clinical meeting for location and need for DNA Nudges	Oct 2020	Nov 2020	KL, NH	Regular meetings with microbiology team regarding swabbing.	Closed 3/6/21
16	Distribute documents with minutes: TEG6 log in leaflet Datix list FPP audit spreadsheet BGA EQA spreadsheet					Closed
17	GOLD – seeking Matron’s from areas where there are ID Now’s to go for training.	Sept 2021	Jan 20211	JH/NH	Received good response to training from all areas	CLOSED

Author : Document : POCT Committee Meeting Action List	Date: Version:
Meeting : POCT Committee Meeting	Page 5 of 7

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18	Champions to attend POCT meeting	Jan 2022	April 2022 Jan 2023	NH JH	Meeting still not well attended need to encourage more departments to attend. Raised at clinical governance to take forward with Richard Graham	
19	BMS6 POCT team leader role required of NH support and growth of POCT department KL to complete PID/JD for JH	Jan 2022	April 2022	KL	This has been approved, advertised and 2 positions filled to support trust and community POCT.	Closed
20	JH to liaise with BM as POCT medical lead around risk and requirement for BMS6 funded cross divisionally.	Jan 2022	April 2022	JH	Funding was provided and posts now filled.	Closed
21	NH to provide JH with the improvements seen since the last meeting to present to board.	17/05/22	July 2022	NH		
22	NH to organise a schedule for blood gas training to improve uptake and accessibility to more users by holding in different wards each week.	17/5/22	June 2022	NH/MR	This was in place in July and works well for some areas but ow attendance in others.	Closed
23	NH to discuss with BB about centralising the orders for hemocue (cuvettes and iQC) to reduce delivery charges.	18/10/2022	March 2023	NH/BB		

Author : Document : POCT Committee Meeting Action List	Date: Version:
Meeting : POCT Committee Meeting	Page 6 of 7

Action No	Details	First Raised	To be completed by	Lead	Progress Update & Status	Completed
24						