

Action list of the Council of Governors of the Royal United Hospitals Bath NHS Foundation Trust
following the meeting held on 2 September 2021

Action No	Details	Agenda Item Number	First Raised	Action by	Progress Update & Status	Lead
CG225	<p>Annual NHS Improvement Declaration – Annual Governor Training Interim Deputy Head of Corporate Governance to facilitate Governor training on Microsoft Teams and Trello.</p> <p>Update from September Meeting The Head of Corporate Governance established Microsoft Teams as more appropriate than Trello and agreed to work with the Interim Deputy Head of Corporate Governance and Membership and Governance Administrators to arrange further training.</p>	CG/21/06/07	Jun 2021	Dec 2021	Following approval from Information Governance, Public Governors and relevant Stakeholder Governors will be provided with an nhs.net account to allow full access to Microsoft Teams. Training will be scheduled for the beginning to middle of December once this is in place. Open	Head of Corporate Governance, Interim Deputy Head of Corporate Governance & Membership and Governance Administrators
CG227	<p>Chief Executive’s Update Report Director of Strategy to investigate whether information is available on the trend of COVID-19 related nursing home closures and share this with the Council of Governors.</p>	CG/21/09/05	Sept 2021	Dec 2021	The Trust is not party to regular formal reporting on care home closures due to COVID-19. To close	Director of Strategy
CG228	<p>Chief Executive’s Update Report Director of Finance to provide an update to the Council of Governors on the Transformation Programme once it had been received by the Strategy and Business Planning Working Group.</p>	CG/21/09/05	Sept 2021	March 2022		Director of Finance