

Royal United Hospitals Bath NHS Foundation Trust

Governor Strategy & Business Planning Working Group

Terms of Reference

1. Objectives

The objectives of the Group are:

- To contribute and add value to the medium and long-term vision and strategic direction of the Trust
- To ensure Membership interests are represented in the strategic planning process

2. Roles and Responsibilities

- To develop an understanding of the strategy and business planning processes of the Trust
- To ensure the Council of Governors views are taken into consideration when setting the strategic direction of the Trust and the annual business planning process, five year Integrated Business Plan and supporting strategies.
- To work with the Council of Governors to ensure that membership views are obtained on future business planning priorities.
- To act in an advisory capacity when the Board of Directors has to make challenging or difficult decisions which affect the strategic direction of the Trust.
- To give progress reports to the Council of Governors at full meetings of the Council.
- To report to the Council of Governors the views of the Working Group on the implementation of business plans.

3. Membership

- Not less than two elected public governors
- Not less than one appointed governor
- Not less than one staff governor
- One Executive Director

4. Attendance

- Support to the Group will be provided by the Membership & Governance Manager.
- One Non-Executive Director to attend if requested

5. Quorum

- Three Governors
- One member of the Trust's Board of Directors or suitable Deputy.

6. Frequency

- The Group will meet quarterly and in line with the Trust's Business Planning process.

7. Accountability

- Accountable to the Council of Governors.

8. Review of Performance

- The Group will formally report annually to the Council of Governors on its work and effectiveness.

Date of Approval: 08.06.2017

Date of Review: 01.02.2018

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