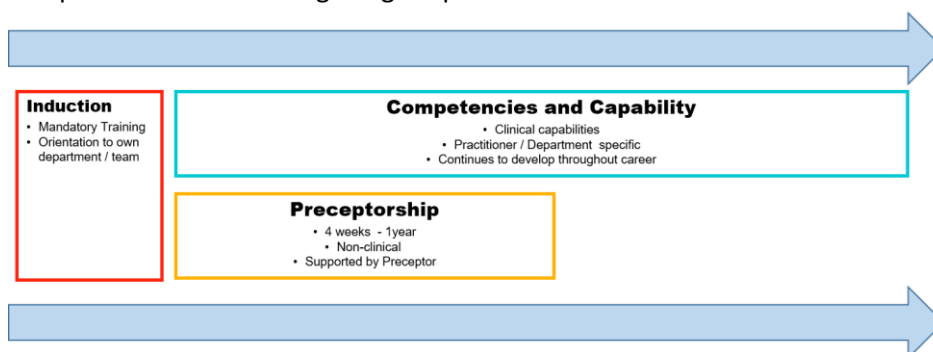


Preceptorship FAQ - Frequently Asked Questions

What happens on the different days of the programme?

The Programme has two half days and three full days of taught/facilitated learning which start after you have completed your Induction. Your study days will run alongside your clinical practice. The following image captures this.



Welcome to your Preceptorship Programme (*Half Day - Start of the programme*)

This half day focuses on who you are at the beginning of the programme so that you can start to plan your own programme around your needs. We cover what you will need to complete the programme and begin to support you. We include wellbeing information.

Communication and Inclusivity (*Full Day*)

This full day explores communication and how culture and experience can impact on our individuals' values, beliefs, behaviours and decision making. The day will be a mixture of group activities and sessions.

Together for Improvement (*Full Day*)

This full day focuses on understanding behaviours and how this can influence our work cultures, as well as seeking out ways to develop and improve quality of practice and care. The day will be a mixture of group activities and sessions.

Human Factors & Simulations (*Full Day*)

This full day supports you to gain a deeper understanding of technology, systems and processes, safety culture and human error to enhance care and patient safety. The day will be a mixture of simulations and activities so that you can, experience life-like scenarios that are followed by opportunities for learners to reflect within a structured facilitated debrief.

Who am I now (*Half Day - Final day of the programme*)

This final half day focuses on who you are now at the end of the programme so that you can see how you have developed and explore further training should you now wish to support others as a preceptor. You will also have Preceptor training on this day.

Is there a set order that the days have to be completed?

Day 1: 'Welcome to your Preceptorship' - should be completed first.

The full study days can be completed in any order.

Day 5: 'Who am I now' - should be completed last.

How do I book onto to the different days?

To book onto any of the Core workshops/days

- Log into ESR.
- From the My eLearning portlet, click Learner Homepage.
- From the eLearning Enrolments page click into the blank search box.
- Type ruh%preceptorship as the course title you are looking Click Go.
- From the returned list click choose or enrol in class. Click apply.

If you need support

- See [eLearning support](#) web page or email ruh-tr.elearningsupport@nhs.net

eLearning support is available 5 days a week in the Education Centre, Academy Library (E7): Mon to Thurs 8am-5pm & Fri 8am-4pm



Launch ESR

How long does it take to complete Preceptorship Programme?

The programme has been designed so that you can work through the different days at your own pace. The recommended standard is to complete the programme over 12 months, spacing study days at least a month apart. Some people may take more than 12 months and that is absolutely fine.

Who can join the Preceptorship Programme?

Any professional newly registered (within the last 12 months) with either the Health and Care Professions Council (HCPC), Nursing and Midwifery Council (NMC) or General Pharmacy Council (GPhC).

If you have over 12 months experience with a registration in the UK, please see the Preceptorship team.

I am an international recruit is for programme for me?

Yes - Once you have your registration you can join the Preceptorship Programme.

I am a nursing associate registered with the NMC is for programme for me?

Yes - Once you have your registration you can join the Preceptorship Programme.

Can you fail preceptorship?

No - Preceptorship is not a pass or fail programme as this is about supporting you with your professional development and transition from a student identity to being a registered practitioner.

Will I have protected time to attend the Preceptorship programme?

Yes - Preceptees you will be given up to 12 days to support your transition into registered practice, this is time to;

- Attend the preceptorship study days
- Attend relevant learning and training
- Opportunities to meet with your Preceptor

Will I get a certificate if I complete the Preceptorship programme?

Yes – You, your preceptor or manager will complete an online checklist and declaration of completion to show that you have finished the preceptorship programme and all its requirements. This will automatically alert your line manager that you have completed the programme. Completion will be recorded on ESR and reported on STAR. You will also receive certification that you have completed the programme for 30 hours CPD time.

Is UTOPIA a requirement of the programme?

No - These are optional scenario-based courses delivered by the Resuscitation Department that focus on Urgent Treatment of Patients in Adversity (UTOPIA). Book on ESR.

- UTOPIA (4 Hours)
- UTOPIA Respiratory (4 Hours)
- UTOPIA Paediatric (3.5 Hours)

Who is a Preceptee?

A preceptee is a registered professional who has booked onto the Preceptorship Programme and is completing the content.

Who is a Preceptor?

A Preceptor is your mentor, guide, person you can go to for signposting. They will be the person that helps you in your clinical area to complete the Preceptorship programme.

Who can be a Preceptor and how are they allocated?

Preceptors need to have a minimum of 12 months experience as a registered practitioner. The role of the preceptor is to provide guidance to the preceptee by facilitating the transition into their new role. They should be the same profession as you. You can change your preceptor. Your Preceptor can be allocated by your manager, line manager or you. You can choose who your preceptor is as long as they fulfil the requirements. It may be an experienced colleague in your workplace you get along with.

Do I need to complete the Preceptor Workshop to be a Preceptor?

No - This isn't a mandatory requirement – Though Preceptors should have preferably completed the Preceptor Workshop (*if they never went on a Preceptorship Programme*) or have completed the training during the Preceptorship Programme.

How often do I need to meet with my preceptor?

You will be expected to meet regularly with them to reflect on your new experiences; discuss your progress and the strategies you need to achieve them. We suggest that a minimum of 3 meetings are needed; at the start, interim and a year in.

Do I get protected time to fulfil the duties of a Preceptor?

Yes – Preceptor duties can be allocated up to 12 hours per year. This is to complete;

- Preceptor workshop
- Preceptee meetings
- Opportunities for self-reflection and development

Can I be a Preceptor if I've not done the Preceptorship Programme?

Yes – as long as you have 12 months post registration experience, up to date with mandatory training and signed off relevant clinical competencies. Ideally they have completed or booked onto the Preceptor Workshop.

Preceptor Workshop – do I get a certificate or CPD time?

Yes – We will issue you a certificate with 7.5 hours face to face CPD time once the requirements of the Preceptor Workshop day have been complete.

Once I have completed the Preceptorship Programme can I become a Preceptor?

Yes - As part of the final day of the programme, we will complete Preceptor training. Becoming a Preceptor means you will be able to further develop your leadership skills and be able to support the development of newly registered staff.

Do I need to do the Preceptor Workshop if I've completed the Preceptorship Programme?

No – the Preceptorship Programme includes the Preceptor Workshop training.

Do the CPD hours count towards revalidation/renewal with my professional body?

Yes – the certificates issued will state how many hours of CPD time you have gained.

- Preceptorship Programme – 30 hours
- Preceptor Workshop – 7.5 hours

My question wasn't answered here!

Email the team, we are always happy to help! ruh-tr.preceptorship@nhs.net