

DRAFT Revised corporate induction programme for Theatre practitioners from Apr 2012

Day	Monday		Tuesday		Wednesday		Thursday		Friday		
Theme	Welcome and orientation		Patient Safety		Health and Safety						
am	Welcome session	08.45-10.45	Vital Signs Monitoring & Adult and Paed. BLS	08.30-10.00	Manual Handling (incl. slips trips and falls patients)	08.30 – 11.45 Incl 15 mins coffee	In department		In department		
	Executive	10.45-11.00	Coffee	10.00 – 10.15							
	Payroll	11.00-11.30	IP&C (incl. hand hygiene)	10.15 – 11.15							
	HR/ESR	11.30-12.30	Blood transfusion	11.15–12.15	Health & Safety (incl. slips trips and falls staff & visitors)	11.45 – 12.15					
	Lunch	12.30-1.15	Lunch	12.15–1.00	Lunch	12.15 – 1.00					
	pm	Occ Health (to include inoculation)	1.15-1.45	Blood Glucose Monitoring	1.00 – 1.45	Fire	1.00 – 2.00	Millenium	12.30 – 4.30		
		Counter fraud	1.45-2.15	Medical Equipment awareness	1.45-2.15						
				Medical Equipment infusion pumps	2.15 – 4.30 incl tea	Medical Gas Safety	2.00 – 3.00				
		Tea	2.15-2.30	Tea		3.00 – 3.15					
		Information Governance	2.30-3.15	Waste Management		3.15 - 4.00					
RUH Record keeping	3.15-4.45										
	Total	8		8		7.5		8		8	

Plus monthly: Induction (Last Tuesday month prior to Thursday payday)

Patients at Risk		Time
am	Vulnerable Adults and Children to include <ul style="list-style-type: none"> • Operational Safeguarding of adults and children • Mental capacity • DoLS • Learning Disability • Dementia • Discharge planning 	9.00 – 1.00 Incl coffee
Lunch		1.00 -1.45
pm ?? need to check	Tissue Viability	1.45 – 5.00
	Nutrition	
	Food Safety	
Total		8