

SuppoRTT HEE South-West –

Fact sheet for Educational Supervisors

A guide to help you to support post-graduate doctors returning to training



Post-return meeting

The meeting

- After the period of enhanced supervision
- Held by new Educational Supervisor
- Set aside 30-60 minutes, in a relaxed but confidential space (either virtual or face-to-face)
- Review the trainee's progress since returning
- Once satisfied with progress, the trainee can be signed off to resume usual clinical duties
- Signpost to available resources (<https://www.severndeanery.nhs.uk/about-us/supportt-2/>)

Discussion points

- Clinical skills and knowledge
- Trainee's confidence
- Review e-portfolio including any Work-place Based Assessments completed
- Does period of enhanced supervision need extending? Notify the SuppoRTT champion and TPD if this is required
- Any coaching or mentoring required? Refer to PSW
- Signpost to return to training courses, activities and resources

The SuppoRTT plan

- Document the meeting in the trainee's portfolio as a supplementary supervisor meeting
- Summarise important discussion points being mindful of the documentation of sensitive issues