

Agenda Item: 5

**ACTION LIST - BOARD OF DIRECTORS MEETING IN PUBLIC  
WEDNESDAY 29 JANUARY 2020**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB538	<b>Progress Report on Ward and Outpatient Department Accreditation Scheme</b> The Director of Nursing and Midwifery would look into a way of measuring improvements in patients using the services of departments/wards who had gone through the accreditation process	BD/19/10/07	Oct 2019	June 2020	The Board agreed that this should come back for review in June 2020. <b>Open</b>	The Director of Nursing and Midwifery
PB544	<b>Quality Report</b> Director of Nursing & Midwifery to understand how assurance on why wards have flagged could be included in the report.	BD/20/01/07	Jan 2020	Feb 2020	The information for each ward and the areas they are flagging on is contained within the report and triangulation table. The Director of Nursing & Midwifery is currently revisiting the metrics and approach to the report and will ensure this is explicit in the revised report which is aiming to be completed for April/May 2020. <b>Closed</b>	Director of Nursing & Midwifery
PB545	<b>Guardian of Safe Working Quarterly Update Report</b> Medical Director to look into including benchmarking data in the report and to discuss this with the Medical Directors of the Acute Hospital Alliance.	BD/20/01/11	Jan 2020	April 2020		Medical Director
PB546	<b>Estates &amp; Facilities Sustainability Report – Quarter 3</b> Nominated Non-Executive Director to attend the Sustainability Working Group.	BD/20/01/16	Jan 2020	Feb 2020	Jeremy Boss, Non-Executive Director will discuss this with the Director of Estates & Facilities to	Non-Executive Directors

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					understand if the commitment is manageable. <b>Open</b>	
PB547	<b>Estates &amp; Facilities Sustainability Report – Quarter 3</b> Head of Corporate Governance to understand whether the report should be to Non-Clinical Governance Committee as part of the governance review.	BD/20/01/16	Jan 2020	Feb 2020	It has been agreed with the Director of Estates & Facilities that the quarterly sustainability reports will be added to the NCGC work plan with the annual report going to Board. However, occasional presentations on specific aspects of this agenda could be made to Board on request. <b>Closed</b>	Head of Corporate Governance