

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST
WEDNESDAY, 29 JANUARY 2020 10:00 – 12:30
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

Item	Item	Presenter	Enc.
OPENING BUSINESS			
1.	Chair's Welcome and Apologies:	Alison Ryan, Chair	Verbal
2.	Written questions from the public	Alison Ryan, Chair	Verbal
3.	Declarations of Interest	Alison Ryan, Chair	Verbal
4.	Minutes of the Board of Directors meeting held in public: 18 December 2019	Alison Ryan, Chair	Enc.
5.	Action List and Matters Arising	Alison Ryan, Chair	Enc.
1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE			
6.	Patient Experience Story	Sharon Manhi, Lead for Patient and Carer Experience	Pres.
7.	Quality Report	Lisa Cheek, Director of Nursing and Midwifery	Enc.
8.	Getting It Right First Time briefing	Bernie Marden Medical Director	Pres.
2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES			
9.	Finance Report	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.
10.	Operational Performance Report	Rebecca Carlton, Chief Operating Officer/ Claire Radley, Director for People	Enc.
4. CORPORATE GOVERNANCE/RISK/REGULATORY			
11.	Guardian of Safe Working Quarterly Update Report	Bernie Marden. Medical Director	Enc.
12.	Charities Committee Update Report	Jeremy Boss, Non-Executive Director	Enc.
13.	Audit Committee Update Report	Jeremy Boss, Non-Executive Director	Enc.
14.	Clinical Governance Committee Report	Nigel Stevens, Non-Executive Director	Enc.
15.	Non-Clinical Governance Committee Report	Joanna Hole, Non-Executive Director	Enc.
5. ITEMS FOR INFORMATION			

16.	Estates and Facilities Sustainability Report – Quarter 3	James Scott, Chief Executive	Enc.
6. CLOSING BUSINESS			
17.	Chief Executive’s Report	James Scott, Chief Executive	Enc.
18.	Chair’s Report	Alison Ryan , Chair	Enc.
19.	Items for Assurance Committees	Alison Ryan , Chair	Verbal
20.	<p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> • Detailed financial reports; • Commercially in confidence reports 	Alison Ryan , Chair	Verbal.
Date of Next Meeting: Wednesday 26 February 2020 - Venue: Oasis Boardroom, RUH, Bath			

Key: Enc – Paper enclosed with the meeting pack
 Pres – Presentation to be delivered at the meeting
 Verbal – Verbal update to be given by the presenter at the meeting