

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST
WEDNESDAY, 30 OCTOBER 2019 10:00 – 12:30
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

Item	Item	Presenter	Enc.
OPENING BUSINESS			
1.	Chair's Welcome and Apologies:	Alison Ryan, Chair	Verbal
2.	Written questions from the public	Alison Ryan, Chair	Verbal
3.	Declarations of Interest	Alison Ryan, Chair	Verbal
4.	Minutes of the Board of Directors meeting held in public: 25 September 2019	Alison Ryan, Chair	Enc.
5.	Action List and Matters Arising	Alison Ryan, Chair	Enc.
1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE			
6.	Patient Story:	Sharon Manhi, Lead for Patient and Carer Experience	Pres.
7.	Progress Report on Ward and Outpatient Department Accreditation Scheme	Anne Plaskitt, Senior Nurse Quality Improvement	Pres.
8.	Emergency Department survey results	Sharon Manhi, Lead for Patient and Carer Experience	Enc./ Pres.
9.	Quality Report	Lisa Cheek, Director of Nursing & Midwifery	Enc.
10.	Learning from Deaths Quarterly Update	Bernie Marden, Medical Director	Enc.
2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES			
11.	Finance Report	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.
12.	Operational Performance Report	Rebecca Carlton, Chief Operating Officer/ Claire Radley, Director for People	Enc.
13.	Estates & Facilities Sustainability	Brian Johnson, Director of Estates & Facilities	To follow.
3. CORPORATE GOVERNANCE/RISK/REGULATORY			
14.	Guardian of Safe Working Quarterly Update	Dr Bernie Marden, Medical Director	Enc.
15.	Non-Clinical Governance Committee Update Report	Joanna Hole, Non-Executive Director	Enc.
16.	Clinical Governance Committee Update Report	Nigel Stevens, Non-Executive Director	Enc.

17.	Audit Committee Report & Terms of Reference	Jeremy Boss, Non-Executive Director	Enc.
18.	Charities Committee Report & Terms of Reference	Jeremy Boss, Non-Executive Director	Enc.
19.	Financial Policies Review: Standing Orders, Standing Financial Instructions, Treasury Management Policy and Scheme of Reservation and Delegation	Libby Walters, Director of Finance	Enc.
20.	Management Board Update Report	James Scott, Chief Executive	Enc.
4. CLOSING BUSINESS			
21.	Chief Executive's Report	James Scott, Chief Executive	Enc.
22.	Chair's Report	Alison Ryan , Chair	Enc.
23.	Items for Assurance Committees	Alison Ryan , Chair	Verbal
24.	<p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> • Detailed financial reports; • Commercially in confidence reports 	Alison Ryan , Chair	Verbal.
Date of Next Meeting: Wednesday 27 November 2019 - Venue: Oasis Boardroom, RUH, Bath			

Key: Enc – Paper enclosed with the meeting pack
 Pres – Presentation to be delivered at the meeting
 Verbal – Verbal update to be given by the presenter at the meeting