

TRUST BOARD MEETING
 WEDNESDAY 9 NOVEMBER 2011
 ACTION LIST

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB109	Finance report Develop a proposal for the presentation of workforce savings in the finance report	BD/11/07/7.0(ii)	Jul 2011	Dec 2011	Work in progress to meet December 2011 deadline. Open	Director of Finance and Director of Human Resources
PB115	Patient Experience Report – Quarter 1 2011/12 including carers story Provide an update to the Trust Board on how the length of stay in MAU was impacted by admitting inappropriate patients as highlighted in the story and how the available resource such as the Sister in Quality Improvement for Mental Health & Learning Disabilities was being utilised.	BD/11/09/7.0	Sept 2011	Oct 2011	Briefing to be given at meeting Open	Chief Operating Officer
PB119	Patient Safety and Quality Report Cross check the national staff survey results against the patient safety culture survey to identify any correlation.	BD/11/10/6.0	Oct 2011	Dec 2011	Action in progress. Open	Director of Human Resources

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PB120	Patient Safety and Quality Report Provide assurance that the audit sample used for the WHO Safer Surgery Checklist was representative, or that all theatres would be audited over a specific time period. Update to be provided in next Quality & Patient Safety Report.	BD/11/10/6.0	Oct 2011	Nov 2011	Incorporated into November Quality & Patient Safety report. Closed	Director of Nursing
PB121	Trust Operational Performance Provide a breakdown of the incomplete pathway data and the actual position. Update to be included in the performance report.	BD/11/10/7.1	Oct 2011	Nov 2011	Update provided in the performance report. Closed	Chief Operating Officer
PB122	Strategic Framework for Risk Management – Annual Review Ensure that the role of the Audit Committee and Management Board were adequately described	BD/11/10/09	Oct 2011	Nov 2011	The descriptions have been reviewed and confirmed that they adequately describe the roles of the Audit Committee and the Management Board. Closed	Trust Board Secretary