Royal United Hospital Bath NHS

NHS Trust

Mini Manual

Theatres - PACU

1. **PACU – Hygiene**
2. **PACU – Maintenance of Temperature**
3. **PACU – Preventing Infection**
4. **PACU – Prevention of Pressure Sores**

Support available through the following options:

1. Please contact your local Champion User
2. Theatres' Surginet Team - Tel: 01225 82 **5069**
3. Service Desk
   a.   Tel: 01225 82 **5444**
   b.   Email: ruh-tr.ITServiceDesk@nhs.net
4. Self Service Call Logging via Intranet

RUH

CERNER

BT
Bringing it all together

PACU - Hygiene

1   PostOp – PACU Hygiene

The fields within this segment are non-mandatory, however the **Elimination** field needs to be completed for Millennium to distinguish between a completed and non-completed segment.

Step 1.   Select the **Hygiene RUH** segment.

Hygiene:

Step 2.   Select as appropriate (for example **Bed Bath**)

Linen/Gown:

Step 3.   Select as appropriate from drop down list (for example **Checked**)

PACU Elimination:

Step 4.   Select from drop down list and click on double chevrons to the right to move to selection box (for example **Has Passed Urine**)

Bladder Irrigation In Progress:

Step 5.   Select as appropriate from drop down list (for example **No Irrigation in Progress**)

Step 6.   Click **Next** to save changes and to continue to the next segment, **PACU Preventing Infection RUH**.

Result: The **PACU Hygiene RUH** segment is completed.

A green tick ✔ appears next to the segment in the documentation window. You have moved onto the next segment.

PACU – Maintenance of Temperature

2   PostOp – PACU Maintenance of Temperature

Scenario: This segment would normally be filled in, close to, real time but due to patient care it can be completed retrospectively.

The following are mandatory fields:

- **Warming Type**
- **Admitting Temperature**
- **Discharging Temperature**

Step 7.   Select the **Maintenance of Temperature RUH** Segment.

Warming Type:

Step 8.   Select as required (for example **Extra Blankets Applied**).

Admitting Temperature:

Step 9.   Type in text as required (for example **35.8**).

Discharge Temperature:

Step 10.   Type in text as required (for example, **36.3**).

Note: The information in this segment would normally be filled in closer to real time but due to patient care can be filled in retrospectively.

Step 11.   Click **Next** to save changes and to continue to the next segment, **PACU Hygiene RUH**.

Result: The **PACU Maintenance of Temperature RUH** segment is completed. A green tick ✔ appears next to the segment in the documentation window. You have moved onto the next segment.

Author : Peter Goodchild

PACU – Preventing Infection

3   PostOp – PACU Preventing Infection

The following are mandatory fields: **Op Site Intact At, Antibiotics Prescribed, Antibiotics to Continue**

The following are non-mandatory fields: Redressed At, Blood loss from drains on Discharge, Vaginal loss & Wound drain

Step 12.   Select the **Preventing Infection RUH** segment.

Op Site Intact at:

Step 13.   Complete time and date as required (to enter current date/time, click into the field).

Redressed At:

Step 14.   Enter time and date as appropriate (to enter current date/time, click into the field).

Blood loss from drains on Discharge:

Step 15.   Type in free text as appropriate (for example, **20mls**).

Vaginal loss:

Step 16.   Select from drop down list as appropriate (for example, **No Vaginal Blood Loss**).

Wound drain:

Step 17.   Enter free text as appropriate (for example, **Wound drain to upper right arm**).

Antibiotics Prescribed:

Step 18.   Select **Yes No** radio button as required.

Antibiotics to Continue:

Step 19.   Select **Yes No** radio button as required.

Step 20.   Click **Add** button to add the information to the table (click **Modify** to change the selected entry).

Step 21.   Click **Next** to move to **PACU Prevention of Pressure Sores RUH** segment.

Result: The **PACU Preventing Infection RUH** segment is completed. A green tick ✔ appears next to the segment in the documentation window. You have moved onto the next segment.

PACU – Prevention of Pressure Sores

4   PostOp – PACU Prevention of Pressure Sores RUH

The following are mandatory fields:

- **Regular Position Changes**
- **Pressure Areas Inspected**

The following are non-mandatory fields:

- Grading and Assessment of Pressure Areas

Step 22.   Select the **PACU Prevention of Pressure Sores RUH** segment.

Regular Position changes:

Step 23.   Select as required radio button **Yes No**.

Pressure Areas Inspected:

Step 24.   Select as required radio button **Yes No**.

Grading and assessment of Pressure Areas:

Step 25.   Type in text as appropriate (for example, **Grade 3, to be referred to TBN**).

Step 26.   Click **Next** to move to **PACU High Dependency Care RUH** segment.

Result: The **PACU Prevention of Pressure Sores RUH** segment is completed. A green tick ✔ appears next to the segment in the documentation window. You have moved onto the next segment.

Business Rules

Business Rules

1. All surgical trays, supplementaries and prepacks should be recorded on the Instrument Tray Details segment on the Intra Op Document using a hand held barcode scanner.
2. All Loan Equipment should be recorded on the Loan Equipment Details Segment on the Intra Op Document.
3. The Op Note must be written up using PowerChart/Millennium before the Patient leaves the Theatre Complex, and it must record a minimum of "Actual Procedure" and "Post Op Instructions".
4. The Op Note must be printed and attached to the Patient Notes.
5. The PreOp, IntraOp and PostOp Summaries must be printed, and a copy of each attached to the Patient Notes, and a physical signature on each paper document is mandatory.
6. The WHO Checklist must be completed for each case.
7. All People present in Theatre must be recorded.
8. Timings should be documented accurately.
9. If a Surginet patient record is locked by another member of Staff, it should only be unlocked with agreement from the lock holder.
10. The preloading of patient data onto Surginet should only happen while the patient is in the Anesthetic Room and only when the procedure is definitely going ahead.