

<b>Report to:</b>	<b>Council of Governors</b>	<b>Agenda item:</b>	<b>16</b>
<b>Date of Meeting:</b>	<b>5 December 2018</b>		

<b>Title of Report:</b>	<b>Governor Strategy &amp; Business Planning Working Group Update Report</b>
<b>Status:</b>	<b>For Information</b>
<b>Sponsor:</b>	<b>Helen Rogers, Public Governor, North East Somerset (Chair)</b>
<b>Author:</b>	<b>Emily McConnell, Membership &amp; Governance Administrator</b>
<b>Appendices</b>	<b>Appendix 1: Future Workplan</b>

### **Purpose**

To provide the Council of Governors with an update following the Governor Strategy & Business Planning Working Group held on 5<sup>th</sup> November 2018.

### **Background**

The report is prepared to inform the Council of Governors on the salient issues discussed and agreed at the Governor Strategy & Business Planning Working Group.

### **Business Undertaken**

The Working Group received the following updates:

- Corporate Projects Update
- RUH Strategy Update
- 2018/19 Trust Priorities Q2 Update
- NEDs Assurance
  - Monitor the assurance on the Trust's financial position

#### **Corporate Projects Update**

The working group was informed that the update had been restructured to ensure the projects were aligned to the 5 strategic goals that made up the Trust's strategy. They were informed of the new text message reminder service that was being initiated for outpatient appointments and that the Trust had provisionally agreed a new provider for non-emergency patient transport for when the contract with Arriva ended in May 2019.

#### **RUH Strategy Update**

They were updated on the progress of the Improving Together Programme and were informed that further information would be provided at the Joint Away Day in December.

The group was also informed that there would be an opportunity for Governors to be involved in the Enabling Services Strategy that would look at how the clinical services could be supported to provide the best care.

The Working Group received the following updates which had been delegated from CoG:

- **Receive briefing on any alteration to the Capital Programme**

The working group discussed the information on the Capital Programme provided by the Capital Accountant and agreed that the response had not provided the assurance they had sought. The group confirmed that the concern was that if the Trust failed to achieve its financial plan would it affect the Capital Programme for the next year.

The working group was aware that they would be receiving a briefing that was being compiled for NHSI following the October Board of Directors meeting and it was suggested that should the group want further assurance following this they should focus the question around the implications to the 5 year plan.

### Key Decisions

The working group expressed concern over receiving assurance on the Trust's financial position and it was suggested that the Governors could have a private briefing with the Chairman prior to the Council of Governors meeting to receive further assurance on this subject.

### Exceptions and Challenges

The working group expressed concern over the facilities provided for staff in the current staff accommodation building and it was suggested that the group received an update on the discussion that had taken place at a previous Management Board meeting regarding the Trust's plan for the current accommodation.

### Assurance

No assurance was sought from the working group this quarter.

### Governance and Other Business

The working group requested a written update on the progress of the Maternity Services consultation after expressing concern that they had not received the update that they had expected as they had previously requested information on major decisions prior to the general public being informed.

### Future Business

The working group agreed to receive updates on the following items:

- Staff Accommodation (February 2019)
- Enabling Services Strategy (May 2019)

### Recommendations

The Council of Governors is asked to:

1. Note the update report
2. Approve the future workplan

**Governor Strategy & Business Planning Working Group - Proposed Workplan**

	4th February 2019	8th May 2019	5th August 2019	6th November 2019	3rd February 2020
<b>Opening Business</b>					
Welcome, Introduction & Apologies	✓	✓	✓	✓	✓
Minutes of the Strategy & Business Planning Working Group	✓	✓	✓	✓	✓
Action list and matters arising	✓	✓	✓	✓	✓
<b>Standing Items</b>					
Working group delegated work from CoG	✓	✓	✓	✓	✓
Terms of Reference review		✓			
Annual Report		Plan for draft	Review draft report		
<b>Information Items</b>					
Corporate Projects Update	✓	✓	✓	✓	✓
RUH Strategic & Business Plan update	Only focus is the Business Plan	✓	✓	✓	Only focus is the Business Plan
Other		TBA by working group	TBA by working group	TBA by working group	
<b>Assurance Items</b>					
Topics to be updated following each meeting	Update on the Urgent Treatment Centre	A3 work relating to the strategic alignment on the Organisational Development Programme	TBA by working group	Update on the progress on reducing the wait time for diagnostic tests (was a QA priority for 2018/19)	Only focus is the Business Plan
	Update on the Maternity Re-Design	TBA by working group	TBA by working group	TBA by working group	
	2018/19 Trust Priorities Q3 update	2018/19 Trust Priorities Q4 update	2019/20 Trust Priorities Q1 update	2019/20 Trust Priorities Q2 update	
<b>Closing Business</b>					
Meeting Review	✓	✓	✓	✓	✓
Future Work plan	✓	✓	✓	✓	✓