

<b>Report to:</b>	<b>Council of Governors</b>	<b>Agenda item:</b>	<b>8</b>
<b>Date of Meeting:</b>	<b>5 September 2018</b>		

<b>Title of Report:</b>	<b>Council of Governor Working Groups – Membership Allocation</b>
<b>Status:</b>	<b>For Review</b>
<b>Board Sponsor:</b>	<b>Brian Stables, Chairman</b>
<b>Author:</b>	<b>Janet Adeyemi, Membership &amp; Governance Manager</b>
<b>Appendices</b>	<b>None</b>

<b>1.</b>	<b>Executive Summary of the Report</b>
At the Council of Governors meeting in September 2016, the Council of Governors approved a draft procedure that had been modified to suit the needs of the RUH Council of Governors to enable new Governors to become members of the established Committee and Working Groups.	
<b>2.</b>	<b>Recommendations (Note, Approve, Discuss etc.)</b>
The Council of Governors is asked to:  a) To review the allocation of the current Committee and Working Group membership.	
<b>3.</b>	<b>Legal / Regulatory Implications (NHSLA / Value for Money Conclusion etc)</b>
N/A	
<b>4.</b>	<b>Risk (Threats or opportunities link to risk on register etc)</b>
N/A	
<b>5.</b>	<b>Resources Implications (Financial / staffing)</b>
None	
<b>6.</b>	<b>Equality and Diversity</b>
None	
<b>7.</b>	<b>References to previous reports</b>
N/A	
<b>8.</b>	<b>Freedom of Information</b>
Public	

## Background

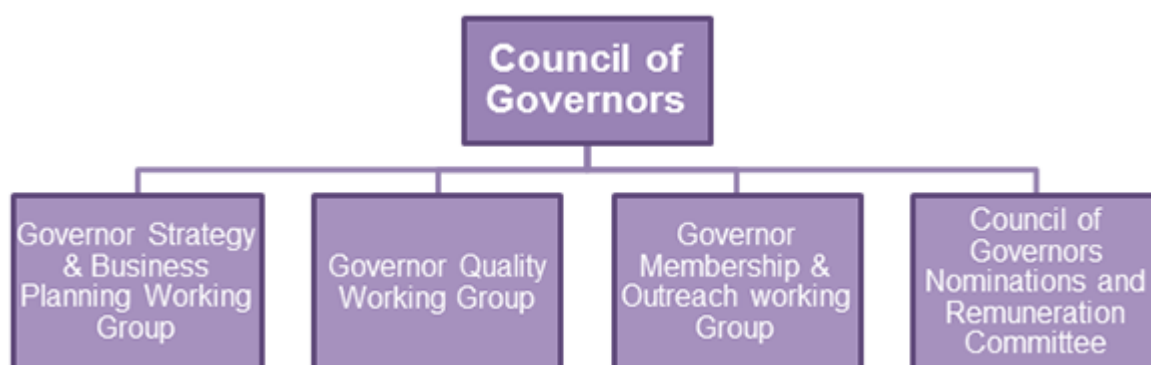
All members of the Council of Governors should have the opportunity to participate in the work of an existing committee or working group. It is important that a process is in place which facilitates the opportunity for Governors to make best use of their expertise in specific areas/groups whilst, at the same time and where possible, take into account their preference; recognising that some committees and groups will vary in popularity.

The following principles were developed in September 2016:

- The current membership composition (originally proposed by Governors) should be retained, so that each committee/group has a quota of public, staff and appointed Governors.
- Governors should be able to self-nominate for membership of any committee/group.
- Membership of a committee or working group should be flexible to take into account Governor commitments and time available.
- Membership changes should be documented throughout the year via the working group or committee update report to the Council of Governors.
- Newly elected Governors to be invited to attend at least two meetings of the established working groups.
- Governors to self-nominate themselves to sit on their preferred working group(s) and inform the Membership & Governance Manager of their choice.
- Confirmation of working group membership to be taken to Council of Governor meeting for approval.

The Council of Governors should always aim to be fair in the allocation of Governors to working groups. The Council of Governors should also ensure that there are no gaps created by Governors stepping down from a working group. In the event of a working group being undersubscribed a further discussion with the full Council of Governors would be required.

The Council of Governors structure can be seen below:



### 2018 Committee and Working Group Allocation

Group/Committee	Governors
Membership Working Group	<ul style="list-style-type: none"> <li>• Mike Midgely (Chair)</li> <li>• Chris Callow</li> <li>• Jacek Kownacki</li> <li>• Michael Welton</li> <li>• Darrin King (S)</li> <li>• Julie Sciven (S)</li> </ul>
Strategy Working Group	<ul style="list-style-type: none"> <li>• Helen Rogers (Chair)</li> <li>• Amanda Buss</li> <li>• Anne Martin</li> <li>• James Colquhoun</li> <li>• Mike Coupe (S)</li> <li>• Mike Welton</li> </ul>
Quality Working Group	<ul style="list-style-type: none"> <li>• Nick Houlton (Chair)</li> <li>• Amanda Buss</li> <li>• James Colquhoun</li> <li>• Anne Martin</li> <li>• Shaun Lomax (S)</li> </ul>
Nomination and Remuneration Committee	<ul style="list-style-type: none"> <li>• Amanda Buss</li> <li>• Mike Welton</li> <li>• Mike Midgley</li> <li>• Chris Callow</li> <li>• Mike Coupe (S)</li> <li>• James Colquhoun</li> </ul>

Key:  
S- Staff Governor

The following Governors have not yet self-nominated for membership of any committee/group:

- Chris Hardy
- Andrew Simkins

### **Recommendation**

The Council of Governors is asked to review the allocation of the current Committee and Working Group membership.