

**Meeting of the Council of Governors of the  
Royal United Hospitals Bath NHS Foundation Trust**

**5 September 2017 10:30 – 12:30**

**RUH Boardroom, Oasis Centre, RUH Bath**

Item	Item	Presenter	Enc.
<b>Opening Business</b>			
1.	Welcome, Introduction and Apologies	Brian Stables, Chairman	-
2.	Declarations of Interest	Brian Stables, Chairman	-
3.	Minutes of the Council of Governors Meeting held on 8 June 2017	Brian Stables, Chairman	Enc.
4.	Action List and Matters Arising	Brian Stables, Chairman	Enc.
<b>Standing Items</b>			
5.	Chief Executive's Update Report	James Scott, Chief Executive	Enc.
6.	STP update	James Scott, Chief Executive	Verbal
<b>Council of Governors Governance</b>			
7.	The Annual Audit Letter	Michelle Hopton, Senior Manager, Deloitte	Enc.
8.	Process for Governors to sit on working groups	Brian Stables, Chairman	Enc.
9.	ITEM WITHDRAWN		
<b>Member feedback</b>			
10.	Staff Governor Feedback	Shaun Lomax, Staff Governor	Enc.
11.	Public Governor Feedback <i>(including constituency meetings)</i>	All Public Governors	Enc.
12.	Stakeholder Governor Feedback	All Stakeholder Governors	Verbal
13.	Working Group Actions arising out of feedback	Brian Stables, Chairman	Disc.

<b>Governor Working Groups</b>			
14.	Strategy & Business Planning Working Group Update Report	Helen Rogers, Public Governor, NE Somerset	Enc.
15.	Quality Working Group Update Report	Jan Taylor, Public Governor, North Wiltshire	Enc.
16.	Membership & Outreach Working Group Update Report	Phill Lunt, Staff Governor	Enc.
17.	Board Monitoring Group Update Reports	Amanda Buss, Public Governor	Enc.
18.	Governors as Observers - Assurance Committee update	Amanda Buss, Nick Houlton, Bill Aiken, Public Governors	Enc.
19.	Working Group Actions arising out of update reports	Brian Stables, Chairman	Disc.
20.	Lead Governors Update Report	Chris Callow, Lead Governor	Verbal
<b>2017/18 Trust Priorities</b>			
21.	Commercial Update	Joss Foster, Commercial Director	Pres.
<b>Governor Areas of Interest</b>			
22.	CCG's to present on how they are addressing DTOCs	Ian Orpen, BaNES CCG Andrew Girdher, Wiltshire CCG	Pres. /To follow
<b>Closing Business</b>			
23.	Items for future work plan	Brian Stables, Chairman	Enc.
24.	Meeting review	Brian Stables, Chairman	Verbal
Date of Next Meeting: 5 <sup>th</sup> December 2017 10:30-12:30, RUH Boardroom			

**Key:**

Enc. – Paper enclosed with the meeting pack

Pres. – Presentation to be delivered at the meeting

Verbal – Verbal update to be given by the presenter at the meeting