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| <b>Report to:</b>       | <b>Council of Governors</b> | <b>Agenda item:</b> | <b>14</b> |
| <b>Date of Meeting:</b> | <b>8 June 2017</b>          |                     |           |

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| <b>Title of Report:</b> | <b>Governor Strategy &amp; Business Planning Working Group Update Report</b> |
| <b>Status:</b>          | <b>For Information</b>                                                       |
| <b>Sponsor:</b>         | <b>Helen Rogers, Public Governor, North East Somerset (Chair)</b>            |
| <b>Author:</b>          | <b>Roxy Poultney, Membership &amp; Governance Manager</b>                    |
| <b>Appendices</b>       | <b>None</b>                                                                  |

### Purpose

To provide the Council of Governors with an update following the Governor Strategy & Business Planning Working Group held on 4<sup>th</sup> May 2017.

### Background

The report is prepared to inform the Council of Governors on the salient issues discussed and agreed at the Governor Strategy & Business Planning Working Group.

### Business Undertaken

The Working Group received the following updates:

- Corporate Projects Update
- Strategic Planning and Business Plan 2017 Update
- Update on the Private Patients Policy
- Urgent Care Centre Tender Assurance
- Maternity Engagement Assurance
- 2016/17 Trust priorities quarterly update Q4

### Key Decisions

#### Corporate Projects

The working group was informed that as part of the Sustainability Transformation Plan (STP), a “case for change” has been developed for gastroenterology, and would be given formal support via each Trust’s governance system. RUH Management Board and Board of Directors would review in April. Wiltshire CCG will project manage the implementation of the plan. Cases for change for radiology and pain services will be taken through the same process in May.

The working group was informed that the construction of the new Therapies Centre was planned for September 2017 and that Phase 3 of the public engagement for Pain Services would take place during summer 2017. Construction on the new Multi-

Faith Centre had begun and was due to be completed in summer 2017.

The Patient and Empowerment Strategy was launched on 4<sup>th</sup> May 2017 and would help support staff and improve services for patients.

The working group was informed that the RUH Redevelopment Plan was now in its final year

### **Strategic Planning and Business Plan 2017 Update**

The working group was informed that the Trust was now in the final year of the plan since becoming a Foundation Trust in 2014 and that the new plan would need to be aligned with the STP.

The Trust was focusing on improving community based health and care in Wiltshire and developing a new relationship with Virgin Care.

### **Exceptions and Challenges**

The working group were provided with assurance surrounding the maternity engagement and it was agreed that they would receive a further update later this year.

### **Governance and Other Business**

#### **Terms of reference**

The working group accepted the Terms of Reference as appropriate. A copy is attached at appendix one **for approval**.

#### **Annual report**

The working group discussed the content that could be included in the annual report and the draft would be reviewed at the meeting in July 2017.

### **Future Business**

In line with the Governor Strategy & Business Planning Working Group work plan.

### **Recommendations**

The Council of Governors is asked to:

1. Note the update report
2. Approve the working groups Terms of Reference

## Appendix 1: Working groups Terms of Reference

### Royal United Hospitals Bath NHS Foundation Trust

### Governor Strategy & Business Planning Working Group

#### Terms of Reference

#### 1. Objectives

The objectives of the Group are:

- To contribute and add value to the medium and long-term vision and strategic direction of the Trust
- To ensure Membership interests are represented in the strategic planning process

#### 2. Roles and Responsibilities

- To develop an understanding of the strategy and business planning processes of the Trust
- To ensure the Council of Governors views are taken into consideration when setting the strategic direction of the Trust and the annual business planning process, five year Integrated Business Plan and supporting strategies.
- To work with the Council of Governors to ensure that membership views are obtained on future business planning priorities.
- To act in an advisory capacity when the Board of Directors has to make challenging or difficult decisions which affect the strategic direction of the Trust.
- To give progress reports to the Council of Governors at full meetings of the Council.
- To report to the Council of Governors the views of the Working Group on the implementation of business plans.

#### 3. Membership

- Not less than two elected public governors
- Not less than one appointed governor
- Not less than one staff governor
- One Executive Director

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**4. Attendance**

- Support to the Group will be provided by the Membership & Governance Manager.
- One Non-Executive Director to attend if requested

**5. Quorum**

- Three Governors
- One member of the Trust's Board of Directors or suitable Deputy.

**6. Frequency**

- The Group will meet quarterly and in line with the Trust's Business Planning process.

**7. Accountability**

- Accountable to the Council of Governors.

**8. Review of Performance**

- The Group will formally report annually to the Council of Governors on its work and effectiveness.

**Date of Approval:**

**Date of Review:**

|                                                                                  |                    |
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