

## Royal United Hospitals Bath NHS Foundation Trust Governor Quality Working Group Terms of Reference

### 1. Objectives

The objectives of the Group are:

- To identify issues affecting Quality, including patient experience, patient safety and clinical outcomes.
- To advise the Council of Governors in contributing to setting the Quality Accounts priorities.
- To ensure that work topics delegated by the CoG are addressed
- To gain assurance from the NED's on matters relating to Quality
- To ensure that members' views relating to Quality Issues are considered and addressed

### 2. Roles and Responsibilities

- To develop an understanding of the Quality priorities of the Trust and obtain assurance as necessary.
- To consider the Trust's Quality Accounts
- To participate in determining of the Trust's Quality Accounts priorities
- To consider reports, surveys and data.
  - Focusing on the Quality & Operational reports, Integrated balanced scorecard
- To liaise with the Governors' Membership & Outreach Working Group to ensure that :
  - Membership views are obtained on the Quality Accounts priorities and issues arising.
  - Feedback relating to issues raised by Members is provided in sufficient detail and in an appropriate form
- To give progress reports to the Council of Governors at full meetings of the Council.
- To provide an annual report on the work of the Group to the Annual Members meeting

### 3. Membership

- Not less than two elected public governors

- Not less than one staff governor
- One Executive Director

**4. Attendance**

- Support to the Group will be provided by the Membership & Governance Manager.
- One Non-Executive Director to attend if requested

**5. Quorum**

- Three Governors
- One member of the Trust's Board of Directors or suitable Deputy.

**6. Frequency**

- The Group will meet quarterly but extraordinary meetings or workshops may be held as required.

**7. Accountability**

- Accountable to the Council of Governors.

**8. Review of Performance**

- The Group will formally report annually to the Council of Governors on its work and effectiveness.

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