

Agenda Item:

**ACTION LIST - BOARD OF DIRECTORS MEETING IN PUBLIC
WEDNESDAY 30 JANUARY 2019**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB501	Patient Experience Report - The Chairman summarised that the Board feels the report contains too much detail, and asked that next time, consideration be given to looking more at themes and how they link to other feedback and reports. He noted that this report is part of a raft of information available to the Board to triangulate assurance on patient experience.	BD/18/11/07	Nov 2018	Feb 2019		Director of Nursing & Midwifery
PB502	Quality Report - Joanna Hole, Non-Executive Director also noted on page 9 and 10 of the report there is some inconsistency between the narrative in the report and the graph. The Head of Nursing noted that only part of the month has been audited, which means the graph is incomplete. This will be updated and a revised report published.	BD/18/11/09	Nov 2018	Jan 2019	A revised report has been published. Closed	Director of Nursing & Midwifery
PB503	Quality Report - The Chairman asked that future reports provide additional clarity on actions that are being taken to challenge the pressure ulcer performance. He also asked that where risks are identified, the report should also contain more narrative and detail on the improvement actions being taken.	BD/18/11/09	Nov 2018	Dec 2018	Narrative on pressure ulcer performance but will be included in future reports. Closed.	Director of Nursing & Midwifery
PB504	Operational Performance Report - Nigel Stevens, Non-Executive Director asked whether more focus can be put in the report on how actions are progressing to improve areas that are	BD/18/11/11	Nov 2018	Jan 2019	The Chief Operating Officer and her deputy met with Non-Executive Director, Nigel Stevens and agreed a	Chief Operating

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
	under pressure. The Chief Operating Officer agreed to meet with the Non-Executive Directors to look at how this information can be better reflected.				way forward which will be reflected in future performance reports. An NHSI information analytics January Board seminar being held, will also facilitate further discussion and promote forward planning. Closed	Officer
PB507	Cancer Patient Experience Survey 2017 Communication was a continuing theme across the organisation and the Director of Nursing and Midwifery will bring back a general update to encompass some of the feedback from the Cancer Strategy Board and the guest speaker's point from the patient story about the little things that make a difference.	BD/18/12/07	Dec 2018	Jan 2019	A verbal update will be provided at the meeting. Open	Director of Nursing and Midwifery
PB508	Quality Report The Board Secretary will confirm that the structure was in place to ensure that the outcome of the investigations of the never events go through the governance process.	BD/18/12/08	Dec 2018	Jan 2019	CGC work plan updated. Closed	Board Secretary
PB509	Quality Report The Director of Finance commented that it would be helpful to see vacancies on the Nursing Quality Indicators monthly template, the Director of Nursing and Midwifery would consider whether this could replace another indicator or whether it was included just for the wards that flag under the	BD/18/12/08	Dec 2018	Jan 2019	A verbal update will be provided at the meeting. Open	Director of Nursing and Midwifery

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
	nursing quality indicators.					
PB510	Palliative and End of Life Care Strategy The Director of Nursing and Midwifery will circulate a revised cover sheet including equality and diversity and resources.	BD/18/12/09	Dec 2018	Jan 2019	Completed. Closed	Director of Nursing and Midwifery
PB511	Operational Performance Report Joanna Hole, Non-Executive Director noted that the cover sheet stated that the closure of William Budd was due to essential infection control works, although her understanding was that it was environmental. The Board Secretary would ensure the front sheet was updated if necessary.	BD/18/12/12	Dec 2018	Jan 2019	Update made. Closed	Board Secretary