

Agenda Item:

**ACTION LIST - BOARD OF DIRECTORS MEETING IN PUBLIC
WEDNESDAY 31 OCTOBER 2018**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB495	Ward & Department Accreditation Update The Chairman requested that Human Resources engaged more specifically in relation to Diversity and Inclusion agenda as we moved forward towards Silver accreditation.	BD/18/10/07	Oct 2018	Nov 2018	Equality and Diversity Officer will meet with the Quality Improvement team to look at opportunities to integrate diversity into the accreditation. Closed	Director of People
PB496	Quality Report The Chairman asked the Acting Director of Nursing and Midwifery to pick up on the concern highlighted by the Chief Operating Officer in terms of paediatric vacancies.	BD/18/10/08	Oct 2018	Nov 2018	A verbal update will be provided at the meeting. Open	Acting Director of Nursing and Midwifery
PB497	Freedom to Speak Up Update Nigel Sullivan, Non-Executive Director, commented that he felt the policy looked very good but that it might be beneficial to look at the policy from an “outside in” approach and test it from this perspective. The Director of People stated that she thought this was a good suggestion. It was requested that the Director of People action this request and the Chairman volunteered his help in this process.	BD/18/10/09	Oct 2018	Nov 2018	Update: Feedback received from NHSI and Trust staff is being incorporated into the policy, this includes specific feedback relating to ease of use by policy users. Closed	Director of People
PB498	Safer Staffing Report The Chairman welcomed the detail in the report and noted the concern regarding nursing staffing issues. It was requested that the Director of	BD/18/10/10	Oct 2018	Nov 2018	The Executive Team have discussed this and the Director of People is working with the Director of	Director of Finance/ Executive Team

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	Finance and the Executive Team should look at other alternatives and STP based agencies, and update at the next Board meeting.				Nursing and Midwifery to identify alternative solutions to using high cost agency staffing. Closed	
PB499	Operational Performance Report Joanna Hole, Non-Executive Director, asked if the time to triage was becoming more of a challenge. The Chief Operating Officer reported that this was not acceptable and a task and finish group had been looking into this and work was ongoing. Some auditing may have to take place to gain more detailed analysis to assure the Board and the Chief Operating Officer agreed to provide this at the next meeting.	BD/18/10/13	Oct 2018	Nov 2018	A verbal update will be provided at the meeting. Open	Chief Operating Officer