

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST
WEDNESDAY, 31 OCTOBER 2018 10:00 – 12:15
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

Item	Item	Presenter	Enc.
OPENING BUSINESS			
1.	Chairman's Welcome and Apologies: James Scott, Xavier Bell, Nigel Stevens	Brian Stables, Chairman	Verbal
2.	Written questions from the public	Brian Stables, Chairman	Verbal
3.	Declarations of Interest	Brian Stables, Chairman	Verbal
4.	Minutes of the Board of Directors meeting held in public: 26 September 2018	Brian Stables, Chairman	Enc.
5.	Action List and Matters Arising	Brian Stables, Chairman	Enc.
1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE			
6.	Patient Story:	Sharon Manhi, Lead for Patient and Carer Experience	Pres.
7.	Ward & Department Accreditation Update	Lisa Cheek, Acting Director of Nursing & Midwifery	Pres.
8.	Quality Report	Lisa Cheek, Acting Director of Nursing & Midwifery	Enc.
9.	Freedom to Speak Up Update	Claire Radley, Director of People & Jo Hodson, Freedom to Speak Up Guardian	Enc.
10.	Safer Staffing Report	Lisa Cheek, Acting Director of Nursing & Midwifery	Enc.
11.	Guardian of Safe Working	Bernie Marden, Medical Director	Enc.
2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES			
12.	Finance Report	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.
13.	Operational Performance Report	Francesca Thompson, Chief Operating Officer / Claire Radley, Director of People / Dr Bernie Marden, Medical Director	Enc.
14.	4 Hour Performance Report	Francesca Thompson, Chief Operating Officer	Enc.
3. CORPORATE GOVERNANCE/RISK/REGULATORY			
15.	Management Board Update Report	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.

16.	Strategic Assurance Committee Report	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.
17.	Clinical Governance Report & Terms of Reference	Jane Scadding, Non-Executive Director	Enc.
18.	Non-Clinical Governance Report & Terms of Reference	Joanna Hole, Non-Executive Director	Enc.
19.	Joint CGC & NCGC Report	Joanna Hole, Non-Executive Director	Enc.
20.	Audit Committee Report, Annual Report & Terms of Reference	Jeremy Boss, Non-Executive Director	Enc.
21.	Charities Committee Report & Terms of Reference	Jeremy Boss, Non-Executive Director	Enc.
22.	Review of Standing Financial Instructions	Libby Walters, Director of Finance & Deputy Chief Executive	Enc.
23.	EPRR Report	Francesca Thompson, Chief Operating Officer /	Enc.

4. CLOSING BUSINESS

24.	Chairman's Report	Brian Stables, Chairman	Enc.
25.	Items for Assurance Committees	Brian Stables, Chairman	Verbal
26.	<p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> • Detailed financial reports; • Commercially in confidence reports 	Brian Stables, Chairman	Verbal.

Date of Next Meeting: **Wednesday 28 November 2018** - Venue: RUH Board Room, Oasis Centre, RUH

Key: Enc – Paper enclosed with the meeting pack
 Pres – Presentation to be delivered at the meeting
 Verbal – Verbal update to be given by the presenter at the meeting