

Report to:	Public Board of Directors	Agenda item:	18
Date of Meeting:	26 September 2018		

Title of Report:	Management Board Update Report
Status:	For Information
Sponsor:	James Scott, Chief Executive
Author:	Xavier Bell, Board of Directors' Secretary
Appendices	None

Purpose

This report provides an update from the Management Board meetings held on 20 June & 18 July 2018

Background

The Board of Directors has constituted the Management Board as one of its sub-committees and has delegated authority to the Management Board to deliver the operational objectives of the Trust.

Business Undertaken

In June 2018 Management Board considered the following key issues:

Health & Safety Compliance

An update was provided on Health & Safety compliance across the Trust, ahead of the more detailed Q1 2018/19 report to be presented at a future meeting.

Estates Transformation

The Commercial Director provided an update on the status of the Trust's plans around Estates Transformation, including consideration of a wholly owned subsidiary. No decision will be taken on a wholly owned subsidiary until the effect of the new Agenda for Change pay arrangements were better understood.

Bed Planning

An update was provided on the work of the Bed Planning Steering Group. The work of this group will feed into the Trust's emerging clinical strategy.

Innovation Panel

The Director of Finance outlined the work of the innovation panel over the last quarter, which included a range of projects supported across all clinical divisions.

Staff Car Parking

Management Board received an update on plans to resurface the main staff car park, and the effect of this, and other work on staff car parking capacity. The Interim Director of Estates and Facilities provided assurance that various mitigating actions were in place.

Annual Infection Prevention Control Report, Adult & Children's Safeguarding Reports

Management Board approved these annual reports, which were presented by the Director of Nursing & Midwifery.

Other standing agenda items were considered including the Operational Performance Report, 4 Hour Improvement Plan, and Finance Report.

In July 2018 Management Board undertook the following business:

Improving Together Programme Board

Management Board agreed that the first part of all Management Board meetings would now be used as the Programme Board for the Trust's Organisational Development Programme, "Improving Together". The Executive Team provided the Programme Board with an update on the various programme work-streams.

Maternity

The Divisional Manager for Women & Children's Division provided an update on the work being undertaken with commissioners to review maternity services.

Complaints Annual Report

The annual report for Complaints and PALS during 2017/18 was presented and approved.

CQC 2017 National Inpatient Survey

Management Board reviewed the results of the 2017 survey and discussed the actions being taken to target areas of concern.

Workforce Race Equality Standards

The Director of People provided an overview of the Trust's performance against the WRES and the actions being taken where shortcomings were identified. Management Board noted that the Trust has improved in some areas.

DBS Business Case

A business case seeking support to review and renew DBS checks for staff was discussed and further information requested by Management Board.

E-Rostering Business Case

An outline business case was reviewed, with further updates to come for a future Management Board for approval.

Gosport Hospital Report & Assurance

The Medical Director presented a report on the outcome of investigations at Gosport Hospital into the use of opioid medication. He presented evidence to assure Management Board that similar issues do not exist at the RUH.

Bed Closure Proposal

Management Board approved a request by the Medical Division to temporarily close a number of beds on one of the wards for three months.

Delayed Follow-Up Update

The Surgery Division provided an update on an incident involving delayed follow-up appointments within the Trust and the community. This included an outline of actions taken to minimise risks to patients and to ensure that the issue was not repeated.

Other standing/regular agenda items were considered including the Operational

Performance Report, 4 Hour Improvement Plan, Quarterly Incident & Litigation Report, Quality Report and Finance Report.

Key Risks and their impact on the Organisation

At both meetings the Director/Acting Director of Nursing and Midwifery presented the status of the current risks on the Risk Register.
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Key Decisions

As listed above.

Exceptions and Challenges

The Management Board was able to undertake its business without any gaps in information.
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Governance and Other Business

As listed above.

Future Business

The key focus of the Management Board over the next 3 months will be:

The planned OD Programme Operational Performance Finance & QIPP

Recommendations

The Board of Directors is asked to note the report.
