

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST
WEDNESDAY, 25 APRIL 2018 10:00 – 12:15
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

| Item | Item | Presenter | Enc. |
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| OPENING BUSINESS | | | |
| 1. | Chairman's Welcome and Apologies: | Brian Stables, Chairman | Verbal |
| 2. | Written questions from the public | Brian Stables, Chairman | Verbal |
| 3. | Declarations of Interest | Brian Stables, Chairman | Verbal |
| 4. | Minutes of the Board of Directors meeting held in public: 28 March 2018 | Brian Stables, Chairman | Enc. |
| 5. | Action List and Matters Arising | Brian Stables, Chairman | Enc. |
| 1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE | | | |
| 6. | Patient Story: | Sharon Manhi, Lead for Patient and Carer Experience | Pres. |
| 7. | Quality Report | Helen Blanchard, Director of Nursing & Midwifery | Enc. |
| 8. | Safer Staffing Report | Helen Blanchard, Director of Nursing & Midwifery | Enc. |
| 2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES | | | |
| 9. | Estates and Facilities Sustainability Report | Brian Gubb, Interim Director of Estates & Facilities | Enc. |
| 10. | 2018/19 RUH Operational Business Plan | Joss Foster, Commercial Director | Enc. |
| 11. | Finance Report | Peter Hollinshead, Interim Director of Finance | Enc. |
| 12. | Operational Performance Report | Francesca Thompson, Chief Operating Officer / Victoria Downing-Burn, Acting Director of People / Dr Bernie Marden, Acting Medical Director | Enc. |
| 13. | 4 Hour Performance Report | Francesca Thompson, Chief Operating Officer | Enc. |
| 3. CORPORATE GOVERNANCE/RISK/REGULATORY | | | |
| 14. | Management Board Update Report | James Scott, Chief Executive | Enc. |
| 15. | Non-Clinical Governance Committee Report | Joanna Hole, Non-Executive Director | Enc. |
| 16. | Information Governance Toolkit Report | James Scott, Chief Executive | Enc. |

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| 17. | Approval of Declarations of Interest and Fit & Proper Persons Test Declaration | Xavier Bell, Board of Directors' Secretary | Enc. |
| 18. | Annual Board Planner | Xavier Bell, Board of Directors' Secretary | Enc. |
| 19. | Staff Health & Wellbeing Report | Claire Radley, Director of People | Enc. |

4. CLOSING BUSINESS

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| 20. | Chief Executive's Report | James Scott, Chief Executive | Enc. |
| 21. | Chairman's Report | Brian Stables, Chairman | Enc. |
| 22. | Items for Assurance Committees | Brian Stables, Chairman | Verbal |
| 23. | <p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> • Detailed financial reports; • Commercially in confidence reports | Brian Stables, Chairman | Verbal. |

Date of Next Meeting: Wednesday 30 May 2018 - Venue: RUH Board Room, Oasis Centre, RUH

Key: Enc – Paper enclosed with the meeting pack
 Pres – Presentation to be delivered at the meeting
 Verbal – Verbal update to be given by the presenter at the meeting