1. Executive Summary of the Report

The purpose of the Chief Executive’s Report is to highlight key developments within the Trust which have taken place since the last Board meeting.

1.1 International Forum on Quality and Safety Healthcare
A group of clinical staff from the RUH attended the International Forum on Quality and Safety in Healthcare in Paris from 9th – 11th April 2014, where members of the team presented three posters and gave verbal presentations. The event had over 3,000 attendees, with more than 70 countries represented. The three posters included the Safer Clinical Systems work on giving the patients their medication on time, which for the purpose of the project were patients with Parkinson’s disease who were used as the vehicle to test the systems and processes. Two of the junior doctors presented on the improvements they had made to the handover process and the final poster was presented by a medical student who completed a project on re-admissions for ENT patients. All three posters were well received and displayed for the three days.

One of the junior doctors presented her work on the handover process at a session on the improvement work which junior doctors at the RUH have been involved in during their recent rotations. The Trust’s Associate Medical Director for Quality Improvement also presented a number of sessions, in which the work at the Trust was used as examples of excellent practice and improvement.

The conference had a focus around patient centred care using shadowing of a patient as a methodology to review systems and processes from a patient’s perspective rather than looking at the systems and processes alone. There was also a greater emphasis on Quality Improvement work for doctors, nurses and other clinicians in training.

The team all returned extremely motivated following what they had learnt as well as the ideas they had seen and heard from the sessions, posters and the networking with colleagues from around the world. The challenge now will be how we incorporate some of the international best practise on show in to our daily life at the RUH.

1.2 Care Quality Commission (CQC) Provider Registration – New Regulated Activity
As part of the maternity services mobilisation work, the Trust has to apply to the CQC for maternity services to be added to the Trust’s CQC registration as one of its
regulated activities. The CQC’s application process requires confirmation that the Trust Board is aware that the Trust has applied to the CQC for a change in its registration. It is proposed that the Trust Board minutes will record that the Trust Board has been informed of the application to add a new regulated activity to the Trust’s provider registration.

1.3 How was it for you?
The Director of Nursing and Chief Executive have started an initiative inviting staff to share their experiences of care at the Trust, as well as that of their families. They will meet with staff in confidence to listen to their experiences and will use the feedback to shape the care we provide at the Trust.

1.4 Women's and Children's Divisional Appointments
As part of our preparations for the transfer of maternity services to the Trust from 1\textsuperscript{st} June 2014, we are in the process of developing a new division. This division will be called the Women’s and Children’s Division and will encompass Maternity services, Gynaecology and Paediatrics.

The Trust has appointed Dr Bernie Marden to the post of Head of Division. Bernie currently works at the Trust as a Consultant Paediatrician and Neonatologist as well as Joint Clinical Lead for these specialties.

Rhiannon Hills has been appointed to the position of Divisional Manager. Rhiannon previously worked at the RUH for ten years, most recently holding the post of Head of Business Development, before leaving to join University Hospitals Bristol NHS Foundation Trust in November 2012.

1.5 Joint Advisory Group on GI Endoscopy (JAG)
The JAG visit to the Endoscopy Unit took place on 4\textsuperscript{th} April 2014. JAG is a national body which quality assures all aspects of Endoscopy Units to ensure policies, practices and procedures are safe and compliant with JAG, British Society of Gastroenterology and other national guidelines for endoscopy. The team seeks assurance on a range of aspects including adequacy of staffing, training, decontamination and clinical audit. There is a strong focus on ensuring that patient’s privacy and dignity is maintained at all times.

Endoscopy Units undertake an annual self-assessment and undergo a Unit visit every five years. Units are then either awarded accreditation (Criteria met), awarded accreditation with further actions required (Improvements required) or not accredited (Accreditation not awarded). Endoscopy Units must be JAG accredited to undertake the Bowel Cancer Screening Programme. There is a best practice tariff linked to JAG accreditation which gives an additional 5% payment for each endoscopy.

The Trust were given initial feedback at the end of the visit. The RUH Endoscopy Unit, led by Dr Ben Colleypriest, Consultant Gastroenterologist and Sister Tina Thresher, Unit Manager, was highly praised, with the assessors describing a unit which is focussed on patient care, delivers a high quality service and has a strong training ethos. They particularly commended the strong clinical and nursing leadership shown...
within the department.

The assessors left the report open while three minor issues were addressed; all have been resolved, and confirmation sent to the JAG team. The final report is due in May 2014 and is expected to accredit the unit with no further action required.

1.6 NHS Foundation Trust Update
As at 22nd April 2014, 7,339 public members have signed up to support the Trust’s NHS Foundation Trust application. Being a Member provides you with the opportunity to influence how the hospital is run and the services that we offer. Membership is completely free and it is up to you how involved you would like to be. Through the Council of Governors, Members are given a greater say in the development of the hospital and can have a direct influence on the development of services.

The next Caring for you Event is taking place on 20th May 2014 at 6.00 pm in our Post Graduate Medical Centre (Dept. B20). Howard Jones, Director of Estates and Facilities, and his projects team will be leading the session to inform you about our plans to redevelop RUH North. The event will provide you with an overview of our plans for the estate, but we would also like to hear from you and any experiences that you have had at our hospital where the effects of the environment has helped/hindered your experience. To book your place or find out more about becoming a Member please contact the Membership Office on 01225 821299.

The Trust will reactivate its NHS Foundation Trust application on 1st May 2014 and is currently working with Monitor to identify the scope of the assessment and agree the timelines for authorisation.

1.7 Use of Trust Seal
The Trust’s seal was used on 31st March 2014 to seal the lease of the Urgent Care Centre with Northern Doctors’ Urgent Care Ltd.

2. Recommendations (Note, Approve, Discuss etc)
The Board is asked to note the report.

3. Legal / Regulatory Implications/Value for Money Conclusion etc etc)
Not applicable

4. Risk (Threats or opportunities link to risk on register etc)
Strategic and environmental risks are considered by the Board on a regular basis and key items are reported through this report.

5. Resources Implications (Financial / staffing)
Not applicable

6. Equality and Diversity
Not applicable
7. **References to previous reports**

The Chief Executive submits a report to every Trust Board meeting.

8. **Freedom of Information**

Public