

**TRUST BOARD MEETING IN PUBLIC  
WEDNESDAY 27 FEBRUARY 2013  
ACTION LIST**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB169	<b>Annual Emergency Planning Report</b> Non-Clinical Governance Committee review the timeline for the achievement of BSNHS2599 and report back to the Trust Board once completed.	BD/12/09/14	Sept 2012	Feb 2013	BSNHS2599 superseded by new ISO 22301 standard. NHS CB requires Trusts be compliant with the latter (but not necessarily accredited). Trust Board Secretary arranging for Trust Board Seminar on Emergency Planning which will include timeline for compliance <b>Closed</b>	Chair of Non-Clinical Governance Committee
PB180	<b>Action List and Matters Arising</b> Provide an update on the Workforce equality monitoring report and impact on staff groups.	BD/12/11/05	Nov 2012	Mar 2013	An update has now been given <b>Closed</b>	Director of Human Resources
PB182	<b>Patient Story: Emergency Department</b> Ensure that there were choices for patients to keep them out of hospital and that a report was presented to the Trust Board on developments in April 2013	BD/12/17/07	Nov 2012	Apr 2013	On agenda planner for April 2013. <b>Open</b>	Director of Nursing and Commercial Director
PB190	<b>Patient Story: Enhanced Recovery</b> Brief the Surgical Matrons to describe the	BD/12/12/06	Dec 2012	Feb 2013	Matrons presentation for February to focus on	Director of Nursing

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	learning from the enhanced recovery pathway and how this was shared across the Trust in their next presentation to the Board.				Francis report review. <b>Closed</b>	
PB195	<b>Patient Story: Cardiac Patient</b> Work with the ward staff to identify actions to further address the concerns related to nutrition	<b>BD/13/01/06</b>	Jan 2013	Feb 2013	HJ met with Mike Newport to discuss and seek assurance. MN confirms this will be discussed at the next Nutrition & Hydration Committee Meeting in March. <b>Closed</b>	Director of Estates and Facilities
PB196	<b>Performance Report – Trust Operational Performance</b> Thank staff on behalf of the Trust Board for their significant discretionary effort	<b>BD/13/01/09</b>	Jan 2013	Feb 2013	Message sent to all staff. <b>Closed</b>	Chief Executive
PB197	<b>Emergency Pathway Performance Report</b> Provide further information on the attendance to admissions ratios by Clinical Commissioning group to understand whether there was any variance at that level.	<b>BD/13/01/10</b>	Jan 2013	Feb 2013	There is no material variance in conversion rate at CCG level as data is distorted by 48% of total attendances attributed to BANES <b>Closed</b>	Chief Operating Officer